

Welcome to Year 4

Class Teacher - Miss Emslie

Teaching Assistant - Miss Griffiths
and Miss Gilder



Thursday 10th September 2026

MEET THE LEADERSHIP TEAM



Nancy Cook –
Headteacher



Annie Nelson - Deputy
Headteacher

Gemma Caller - SENCO



Chantel Gallagher – EYFS
Senior Leader (Maternity
Leave)



Rachael Roper – EYFS
and Key Stage 1 Senior
Leader



Gentjana Aliaj – Key
Stage 2 Senior Leader



Inspire
Partnership

General Information



Water Bottles

Every child should bring a water bottle to school to remain hydrated during lessons. We leave the bottles central in the classroom so that the children have access to them throughout the day. The children will take their water bottles out to play and lunch with them.

PE Kit

PE is on Wednesday and Friday afternoons however, this may change depending on sessions with coaches, etc. Your child will be asked to bring in their PE kit every half term and leave it in school unless requested to take it home. This is to avoid forgotten kit.

If your child attends an after school club, please remember to return your child's PE kit to school the following day.

PPA

I am out of class for the equivalent of one afternoon per week, this session will be covered by a member of staff who will become familiar to the children.

General Information

Lining Up

Morning - Children line up in the KS2 playground. The bell will be used to start the day. Once the bell is rung we expect the children to be quiet, in single file and ready to walk into the classroom to begin their learning for the day.

End of the day – Children are dismissed from the steps in the small playground. Myself or another adult will call the children's names once we see the person collecting them. If a different adult is collecting your child, please do let a member of the Year 4 staff know or ring the office in advance.

Communication

I will be on the playground before and after school if you need to give me any quick messages regarding your child. If you need more time to discuss a query or issue, please do make an appointment to see me with the school office.

In addition, we will send home a half termly class newsletter, a weekly parent newsletter and there is lots of additional information on the school website.

Communication can also sometimes be via text so please make sure you inform the school office if you change your contact details.

Attendance

- At Rockliffe Manor we monitor every child's attendance and punctuality very closely to ensure the children maximise every learning opportunity.
- Please ensure your child is on the playground in time for the morning bell at 8:50am (gates open at 8:40am)
- If your child is ill and unable to come to school, please phone the school office in the morning to inform them.

TRAFFIC LIGHT MONITORING SYSTEM



The 'traffic light system' can be used to track, monitor and plan actions to improve a pupil's attendance. The example provided suggests different actions that schools can take at different levels of attendance.

Examples of a monitoring and planning system for improving school attendance

96-100%

Attendance Levels are good to excellent

Positive encouragement / incentives/rewards required to maintain high levels of attendance.

93-95.9%

Attendance Levels are beginning to cause concern

Analyse data and provide reports to regularly monitor attendance/reasons for absence, patterns etc.

Letter from school warning parents of concern and advise that future absences not to be authorised unless medical evidence is provided.

90-92.9%

Attendance levels causing more significant concern

Parents invited to a meeting/attendance panel at school and Attendance Action Plan/contract agreed.

A date for plan/contract to be reviewed agreed at the meeting (three to four weeks), individual attendance target set.

Below 90%* 85%**

Attendance decreased to an unacceptable level – below persistent absences rate – despite interventions by school staff

*Below 90% - refer to Family Support Services when complex issues identified

**Below 85% - Refer to ACE for prosecution

Uniform Expectations

Children at Rockliffe Manor are very proud of their uniform and it is something that gives our children a sense of belonging.

Please make sure your children come to school in the correct uniform:

- All shoes need to be plain black.
- Jumpers can have the Rockliffe Manor logo on however this is not essential.
- Long hair should be tied back with a plain hair band. No bows please.
- PE kits consist of: navy tracksuit bottoms / shorts, a white t-shirt and black trainers

Uniform can be purchased from JK Clothing. We also have lots of preloved uniform available for free, please speak to the office to browse the clothes available.

Cooperative Learning Opportunities

- Tables are mostly grouped in fours
- Mixed attainment
- Opportunity for all children to work collaboratively (pairs /groups)
- We use particular strategies to ensure collaboration happens and that all children are actively learning during lesson time.
- Learning is planned to ensure all children are challenged from their starting points.

Key Stage 2 Reading

Every child will have received a reading record for recording their reading at home. Children should read for **15 minutes independently or with an adult daily** and note down the date, book read and the amount of pages.

There is also space to write a small comment. Comments can include;

- Something they enjoyed about the story
- Any new words they have seen/learnt
- Any questions they may have
- Make a prediction

Reading Records will be collected **every Friday** by the class teacher and checked by an adult in the classroom. The expectation is that the children or adult should be writing **at least 3 entries** per week. The reading records will be monitored to ensure reading is consistent and if there are any concerns, parents will be contacted.

Children can either read books from home, or borrow books from our class book corner, this should be changed every week unless reading a longer book.

Book title and page number	Comments
Llama Drama	I read 37 pages,
Llama Drama	I enjoyed the book.
Llama Drama	My favourite part was when Lewie saved the sheep.
Llama Drama	I predict that Lewie will be the hero.
Llama Drama	I have finished this book and I really enjoyed it.

Rockliffe's Reading Challenge

This year, we will be continuing the 'Going for Gold Reading Challenge' that focuses on book talk and breadth of reading, rather than just the number of books read.

Your child will bring home their first challenge card. There are three in total to be completed over the course of the academic year; bronze, silver and gold.

Each card has 8 reading challenges that are appropriate to that year group. You will find challenges that encourage your child to read each day, read a wide variety of books and also share their reading with friends, teachers and family. Your child will receive a certificate in assembly for each level completed, and once they have completed the whole challenge they will also receive a Rockliffe Manor bookmark.

Once your child has completed a challenge, please initial and date the circle next to it.



Behaviour at Rockliffe Manor

Celebrating Achievements

At Rockliffe Manor we celebrate achievements in various ways. These include – postcards home, positive phone calls home, positive comments at home time and achievement certificate which are presented on a Friday

Consequences

Verbal reminder

Warnings (first and second warning)

Reflection time in class

Reflection time in partner class

Reflection time with Learning Mentor / SLT

Reflection time with Miss Nelson/ Mrs Cook



Restorative Justice

We take a restorative justice approach when incidents do occur so that any children involved have an opportunity to talk through and reflect on what choices they have made.

Primary school is a key time for learning social boundaries. When conflict happens, we focus on helping children understand how their choices affected others and how to repair the situation.

Restorative practice doesn't mean 'no rules' or 'no consequences'; it means high standards accompanied by high support. It helps children leave our school with empathy, conflict-resolution skills, and strong self-awareness.

This approach is used alongside our behaviour policy and does not replace it.

RESTORATIVE PRACTICE QUESTIONS

1. What happened?
2. What were you thinking about at the time?
3. What have you thought about since?
4. Who has been affected by these actions and how?
5. What do you think needs to happen to make things right?

Global Curriculum

Our curriculum is underpinned by global citizenship and each half term pupils will undertake a learning project linked to one of the six global themes. Alongside this, we will focus on one of the United Nations Sustainable Development Goals to deepen our learning.



Autumn 1 Learning

Below you will see a variety of the learning taking place this half term. You will also be able to view this on our class newsletter which will be on our website.

English - Our core text is 'Hercules Hero to Zero' and the children will be working to create a 1st person narrative to create an extra chapter for the book.

Maths - Place value up to 10,000, including rounding. Addition and subtraction of 4-digit numbers including exchanging.

History - Ancient Greece. Including key events and the impact of democracy.

Art - Exploring artwork and pottery by Grayson Perry and taking inspiration from Ancient Greek pottery to create our own pots.

PE - Wednesday - Football & Teamwork skills. **Friday** – Gymnastics

French - Learning how to describe our town.

Computing - Learning how information and content is added to WWW and spotting unreliable sources.

RE - Looking at worship across different religions.

RHE - Making healthy choices. Focusing on both physical and mental health.

Times tables

Children in Year 4 will secure their times tables knowledge, ensuring they can recall multiplication and division facts up to 12×12 with fluency and confidence. This strong foundation will support them in tackling more complex mathematical concepts, such as fractions, decimals, percentages, and long multiplication and division.

Children also have access to Times Tables Rockstars which is an online Maths platform where children can practise their times tables. We would encourage children to do this daily. Each child will have their own log in.



×	1	2	3	4	5	6	7	8	9	10	11	12
1	1	2	3	4	5	6	7	8	9	10	11	12
2	2	4	6	8	10	12	14	16	18	20	22	24
3	3	6	9	12	15	18	21	24	27	30	33	36
4	4	8	12	16	20	24	28	32	36	40	44	48
5	5	10	15	20	25	30	35	40	45	50	55	60
6	6	12	18	24	30	36	42	48	54	60	66	72
7	7	14	21	28	35	42	49	56	63	70	77	84
8	8	16	24	32	40	48	56	64	72	80	88	96
9	9	18	27	36	45	54	63	72	81	90	99	108
10	10	20	30	40	50	60	70	80	90	100	110	120
11	11	22	33	44	55	66	77	88	99	110	121	132
12	12	24	36	48	60	72	84	96	108	120	132	144

How to help your child at home

- Talk to your child about their learning at home to help develop their speaking and listening skills and keep their learning fresh in their mind.
- Go to the local library and read books on their interests and topics that they are learning about at school.
- Research together using books and the internet to find other interesting facts about their topic.
- Encourage your child to read daily at home and complete homework to reinforce the learning that takes place at school.
- Practise timetables with your child-they will tell you which ones they are currently learning

Parental Engagement

We believe that a strong partnership between Rockliffe Manor and our families is critical to the success of our children. We are committed to providing opportunities for you to engage with our school community, and we encourage you to take advantage of them.

At Rockliffe Manor we offer a variety of parental engagement opportunities for you to come into school and engage with your child's learning. This can be through stay and learn session where we will be explore a different subject each term.

We also hold parent workshops on a range of topics as well as offer half termly Reading open mornings.

Reading morning for this half term is Wednesday 7th October



Website and Twitter

Please do visit our school website for information about school policies, news and events, parent newsletters, curriculum information, after school clubs and much more.

www.rockliffemanor.co.uk

Please follow our school Twitter feed to get daily updates and photographs of learning taking place in classrooms, around the school and on school trips.

@RockliffeManor



AT ROCKLIFFE MANOR, WE BELIEVE THAT PRIMARY EDUCATION IS THE KEY TO SUCCESS.

Thank you all for coming.

Any questions, feel free to stay behind.